Correlating Committee on Professional Qualifications

NFPA 1002, 1006 and 1072 Second Draft Meeting
NFPA 1001, 1026, 1061, and 1081 First Draft Meeting
Conference Call Option Available - (Adobe Connect Web link will not be available)

St. Louis Union Station- Double Tree Hilton Hotel
1820 Market St
St. Louis, MO 63103
(314) 231-1234

May 10-12, 2016
8:00am – 5:00pm CT

Agenda

1. Call to Order - Chair William Peterson

2. Introduction of Members and Guests

3. Chair's Remarks and Purpose of Meeting ***(Attachment A** – Authority/Responsibilities**)***

4. Approval of Minutes from Previous Meetings ***(Attachment B)***

5. NFPA Staff Liaison report – Ed Conlin

6. TC Member Status *CC/TC Membership IC and Totals*

7. New First Draft Fall-2018 Cycle Documents
    - NFPA 1003- Airport Firefighter Professional Qualifications – FDM 01-23-17
    - NFPA 1005- Marine Firefighting for Land-Based Firefighters – FDM 01-23-17
    - NFPA 1041-Fire Service Instructor – FDM location and date TBD
    - NFPA-1091-Traffic Control Incident Management– FDM location and date TBD

8. Review of Second Draft Meeting Documents

    - NFPA 1002 (TC Revisions & ballot results)
    - NFPA 1072 (TC Revisions & ballot results)
    - NFPA 1006 (TC Revisions & ballot results)

9. Review of First Draft Meeting Documents

    - NFPA 1061 (TC Revisions & ballot results)
    - NFPA 1026 (TC Revisions & ballot results)
    - NFPA 1081 (TC Revisions & ballot results)
    - NFPA 1001 (TC Revisions & ballot results)

10. NFPA 1001 – Discussion on the documents from FDM

11. NFPA 1001; Discussion on levels of firefighter covered by the document (**May 11)**
    (**Attachment C Journal Article)**
    (Attachment D Response by S. Edwards)

12. Standards Council Actions and Pro Qual Impact
    Building Life Safety Director Professional Qualification Starting work now
    EMS Officer Professional Qualifications – **Not approved as a new standard**
    Canine Handler Professional Qualifications - **Not approved as a new standard**
    UAS Operation for Emergency Service Personnel – **potential new Pro-Qual standard**

13. New level of thinking - JPRs / Competency Wheel from Dr. Hooton - Status Update.

14. Research Foundation – Research Summary for Emergency Responders

15. SMART Firefighting Report

16. NIMS Refresh - Update

17. Progress in standardizing Pro Qual (Chapter 1, Main Document Format, Annex B, Annex C)

18. NFFF Material Update

19. Next Meeting - TBD SDM CC

20. Adjourn at the Close of Business

AGENDA

ATTACHMENT A

3.4.2 Authority. A Correlating Committee shall direct the activities of the Technical Committees that have primary responsibility for the development and revision of NFPA Standards assigned to them. The Correlating Committee shall be responsible for resolving conflicts, achieving correlation among the recommendations of the Technical Committees, correcting errors and omissions, and ensuring that the Committee activities have been conducted in accordance with these Regulations and any approved Supplemental Operating Procedures (see 3.3.8). The Correlating Committee shall have the authority to choose between alternatives presented by the Technical Committees and to write text, but only as necessary for correlation, consistency, and the correction of errors and omissions.

3.4.3 Responsibilities. The responsibilities of a Correlating Committee are: (a) Resolving conflicts within or between NFPA Standards

(b) Recommending the resolution of conflicts between overlapping functions in Technical Committee Scopes

(c) Recommending the establishment of new or the discharging of existing Technical Committees and proposing new Scopes or changes to existing Scopes of Technical Committees

(d) Recommending changes in membership to obtain or improve representation on a Technical Committee

(e) Correlating the scheduling of the Reports from the Technical Committees operating under its responsibility

(f) Notifying a Technical Committee of its failure to comply with these

Regulations or the Manual of Style for NFPA Technical Committee Documents

(g) Determining whether the Technical Committee has given due consideration to all evidence presented to it in connection with the preparation of its Report, including all comments relating to negative votes

(h) Establishing Supplemental Operating Procedures, if desired (see 3.3.8) (i) Performing such other or different duties as the Standards Council may from time to time assign

AGENDA

ATTACHMENT B

Correlating Committee on Professional Qualifications
NFPA 1037 and NFPA 1051 Second Draft Meeting
NFPA 1000, 1002, 1006 and 1072 First Draft Meeting

Drury Plaza Hotel San Antonio Riverwalk
105 South St. Mary's Street
San Antonio, TX
May 5-7, 2015

Minutes

Chair Bill Peterson brought the meeting to order at 8:00am CT for May 5, 2015.

Introduction of members and guest.

In-person:
Bill Peterson, Chair
Gordon Descutner
Richard Mason
Tracie Young-Brungard
John Cunningham
Nancy Trench

Conference Call:
Andrew Blum
Doug Forsman
James Jaracz
Mick Mayers
Greg Noll
Randy Novak
Larry Preston
Jim Stumpf
Paul Valentine
George Wendt

NFPA staff:
Ken Willette- via phone
Ed Conlin- In person
Tom McGowan- In person

Guests:
Charlie Wright- via phone

Ken Willette provided an overview of the reorganization of PFP staff. Floor was open for questions and comments. Larry Preston stated "let's see how it works".

Chair reviewed purpose of meeting – Refer to attachment A – Authority and Responsibilities from Regulations.

CC approved the approved the minutes previous meeting (Attachment B April 22-23, 2014 Tulsa, OK).

SL reviewed chair status, highlighting new chairs. Provided an update on tenure cycle for chairpersons. It was noted that Chair Austin's expiration date for NFPA 1091 committee 2020 instead of 2010. (Attachment C – Chair Tenure).

SL reviewed TC member status for informational purposes. (Attachment D – Membership Interest Classification Matrix)

PFP Staffing Liaison Reorganization – (Attachment E – Staff listing per document) SL provided an overview of transition process and citing Kew Willette's discussion. Explained a little more in depth of the thought process of how the different NFPA documents/staff would "marry up", example would be 921 and 1033.

Standards Council Actions and Pro Qual Impact

Professional Practices for Facility Fire Safe Planning (Attachment L) – Chair Peterson provided an overview, the SC is moving with a document. Referred to C-1 and C-6 of attachment for informational material at this point.

Transfer of NFPA 1005 and NFPA 1405 – to an existing TC or establish a new TC. The Chair provided an overview for informational purposes, this may be an item on SC October meeting agenda.

TC EMS Officer Professional Qualifications – The existing TC on EMS is expected to take this document and receive assistance from CC regarding JPRs. EMS officer qualification was recommended by CC in initial conversations. Those interested in EMS Pro-Qual should monitor future information.

Canine Handler Professional Qualifications - additional review needed by SC. SL provided information on handlers, worth looking into but has been placed on hold for further research of non-emergency aspects of K-9, accelerant, search & rescue and Cadaver. General interest as an opportunity to continue move into other public safety venues as a source for standards development as demonstrated by tactical body camera's standard and other EMS venues. Mr. Wendt provided input that this may be a popular standard. Professional handlers looking for standard because they may have to testify in court.

Emergency Manager Professional Qualifications – Potential for new document which has been attempted before but may finally have the national/international backing that Standards Council was requesting. Tom provided information that a document will be prepared for spring meeting.

Company Level Fire Inspections – A request came from IAFC and others awhile back. The TC PQU-FIS will have to address this on next revision cycle.

Live Fire Instructor and Coordinator Professional Qualifications – TC on Fire Service Training is revising its documents on NFPA 1403 and has initiated a TG to invest possible development of JPR style chapters for either NFPA 1403 or NFPA 1041. The chapters would probably be Live Fire Instructor and Live Fire Coordinator. CC will need to be involved in development.

Review of Pro Qual Summit - Implementation of Recommendations - Status Report (Attachment M) SL provided overview of each category (TC/TCC Scopes, Document Processing, General Content, Specific Content and General) as well the twenty recommendations. Since instituting this half of the document have received their scopes. There has been continued effectiveness and efficiency within the documents. There has been greater coordination with source and Pro-Qual documents as discussed previously. CC and TC chairs review of technical committee member participation measurements, i.e. meeting participation at first and second draft meetings and submittal of ballots. Each of the TC are asked to complete a task analysis review with each revision. Needs assessment an important for revision a document and involvement by SC for retiring documents.

Pro Qual Guidance Document – (Attachment N) Started as supplemental SOP but Standard Administration was reluctant to use the terminology, therefore have stepped away from the term for NFPA documents. The Guidance Document is in its third review with legal counsel. Changes in the last year, Figure 1, page 9. Significantly different than the way business has been done to include a variety of options on how best to use TC to develop Pro-Qual JPR style documents. Guidance Document is not approved yet. In Figure 2, non-professional qualification committees could be assigned Pro-Qual style document. The intent would be, once approved to have hyperlink exist to document at Pro-Qual Doc Info Pages for TC members and public use.

New level of thinking - JPRs / Competency Wheel from Dr. Hooton - Status Update. CC Chair, TG Chair and SL met with Dr. Hooton for a day to discuss the future of JPR's. Are we going in the right direction, many include different angles to approach. This project has been put on hold because of reorganization within PFP. Once reorganization settles, will reconvene the task group. Mr. Preston raised a concern in regards to Pro-Board and IFSAC have nationally adopted this format. Chair Peterson responded that they are moving forward with caution. Mr. Preston believes we have a good system is in place and would caution changing for the stake of change. Mr. Descutner stated it would be a game changer for

the system if change occurred. Chair Peterson stated this may apply to other than the fire service. Task Group was established at Tulsa meeting. CC/TG Chairs will work to establish a task group meeting date for fall 2015.

Review of Draft Document:
NFPA 1000 (Attachment H – TC Revisions & ballot results) May 5 11:00AM CT.
Randy Novak joined the meeting via conference call. Randy briefed the CC on FDM. SL provided several FRs that acted on at the meeting held in New Orleans. Also completed a task analysis of document. All TC committee members voted and voted affirmative. Question for clarification: If an entity/organization does not have a policy/legislative mandate or cannot mandate a requirement for recertification/renewal all they need to do is state their policy is "there is no requirement for recertification/renewal". Motion to accept to first draft report from the 1000 committee. Motion passed.

NFPA 1072 (Attachment I – TC Revisions & ballot results) May 5 1:00PM CT.
Chair Peterson welcomed and turned the meeting over to Chair Noll. The TC chair gave an overview of their process. Tom reviewed the 1072 first draft document. NAFTD submitted a letter regarding potential to conflict between NFPA 1072 and NFPA 1001 standards specific to (1072) 5.3 and Incident Commander function. A lengthy discussion between TC and CC committee members. Chairman Peterson asked the TC to review the letter from NAFTD and to reference JPR's from NFPA 472 to clarify the intent of 5.3 to NFPA 1072. The CC will review the findings before the CC ballot. Chair Noll stated that there was an error in admission with the Committee Statement for FR# 17 and Mr. Wright stated this was not the intent and not the consensus of the TC. Chair Noll stated that the he feels the intent/thought was "flipped", he stated that the thought was that an incident commander should have the operations training but the operations level responder should not be expected to operate as the incident commander. Statement needs to be clarified. Mr. Bloom recommended that the problem be addressed because sometimes the justification is referenced as to the TCs intent of a revision. CC Chair Peterson will work with TC Chair Noll to develop a 1 page overview of the existing sections of NFPA 1001, NFPA 472, and proposed NFPA 1072 for CC members to individually review whether there is a correlation issue that might have to be dealt with by the CC at SDR of NFPA 1072. Motion to accepted first draft report with clarification on FR#17. Motion passed.

NFPA 1002 (Attachment J – TC Revisions & ballot results) May 5 3:00PM CT.
TC Chair Cunningham was recognized by Chair Peterson and commented on the FDM. SL provided an overview of first draft document. Ballots were returned, 1 affirmative and comment and 1 negative comment. With the negative comment a circulation ballot was also sent to TC. Some discussion on the response regarding the prerequisite for Fire Fighter I for Driver Operator. Motion to accept first draft document report from 1002. Motion passed.

Adjourned at completion of work for the day.

Chair Peterson reconvened meeting on Second Day at 8:00am CT.
Review of Draft Document:
NFPA 1037 (Attachment G – TC Revisions & ballot results) May 6 8:00AM CT conference call.
Chair Peterson introduced TC Chair Valentine to the meeting via conference call. Chair Valentine spoke briefly on the SDM for NFPA 1037 and the resulting actions. SL provided overview of second draft document, to the CC. Chapter 5 was missing from meeting agenda but SL made it available for the CC via laptop screen. In addition to the original chapter 4 which was divided by the TC at SDM based on Correlating Note, the TC renamed chapter 4 Core and the divided material in chapter 5 – mission

specific, the revisions included three subsections -- regulatory, public education and investigation. Also noted by the TC was that extract material from other pro-qual documents was replaced with self-identifying NFPA 1037 matter. A motion to accepted second draft document. Motion passed.

Research Foundation – Research Summary for Emergency Responders (Attachment O)
SL provided an overview of what the research "arm" of NFPA is doing. Ideas coming from the TCs as well as from other entities. Chair Peterson wanted to make sure that everyone knows about the NFPA foundation and they normally contact TC chairs to look at potential projects. The Project Now and Beyond was one of those project and can still be found at the Research Foundation website (www.nfpa.org/foundation).

Research Foundation - Review Basic Fire Fighter Professional Qualifications Final Report (Attachment P).
Chair Peterson provided an overview of attachment P. This was analysis of basic/recruit firefighter training. A survey that went out to state/provincial training agencies. Several members who also represent training academies were surprised to learn about the survey. Chair Cunningham (vice-president of NAFTD) is going to ask the leadership to see if others had the opportunity to take the survey, if not he would be asking if RF or U of W won't mind "reopening" the survey further solicitations. SL will check with RF.

Review of Draft Document:
NFPA 1006 (Attachment K – TC Revisions & ballot results) May 6 9:00am CT.
Chair Peterson introduced TC Chair Mick Mayers via conference call to the meeting. TC chair commented, content collaboration between 1006 and 1670. Levels I and II will be replaced with Awareness, Operations and Technician. In many instances the Level I was Operations and Level II was Technician. Awareness could be considered the perquisite section which was formerly chapter 4 and 5. A meeting in Denver in Nov to continue to work on documents for a better product. SL provided a summary of the document changes rather than a complete review based on the size changes that occurred. CC Chair asked TC Chair to consider the value of Annex C value when revising document during SD. There was clarification that general requirements currently found in chapter 4 and 5 have been incorporated into the specific rescue levels or it has been moved to chapter 1. Motion to accept first draft 1006 document. Motion passed.

Next step in standardizing Pro Qual (beyond Chapter 1, Main Document Format, Annex B, Annex C modifications).
Discussion on if there should be another format put in place or if what is being done works well. CC agreed to "pause" but also be cognizant of the "Next Steps New Thinking" project.

NFPA goals and impact on Pro Qual documents - gap analysis
SL spoke briefly about the presentation from a year ago regarding NFPA goal setting and trends. SL noted that staff at NFPA are working closely with President Jim Pauley and his efforts to lead NFPA in an informational and data initiative. While the goals are yet to be affirmed a great deal of thought and planning has been completed. The expectations will be lofty but achievable.

NFFF and NFPA Pro-Qual collaboration and partnership - 16 Life Safety Initiatives
covered and the IAFC Rules of Engagement for Fire fighters and Fire Officers was a general discussion how those partnerships or infusion of material into the Pro-Qual documents is progressing. Chair Peterson provided a brief summary of project. Mr. Mason provided an overview of the process and how the NFFF initiatives are being addressed by the TCs into their particular standards. Mr. Mason is

pleased by the progress that is being made with the partnership both from the integration of the "16 Initiatives" but also the member to the various Pro-Qual TCs.

Review of Draft Document:
NFPA 1051 (Attachment F – TC Revisions & ballot results) May 6 11:00AM CT.
TC Chair Jim Stumpf was recognized by CC Chair Peterson and Chair Stumpf gave a brief overview of the SDM. SL provided an overview of the document and reviewed the ballot results. Majority of revisions were updated to correlate better with NWCG. Motion to accept the second draft document. Motion passed.

Pro-Qual Revision Cycle - Reorganization Cycle Changes from Correlating Committee (Attachment Q**)**
CC Chair and SL reviewed current standard project noting 2016 documents and the next 12 months.

NFPA 1001 – Discussion on direction and guidance from Correlating Committee. Chair Cunningham input on how to change the concepts within 1001. Are there other standards that should be connected? Open slate of what could be done with the standard. Chair Peterson encouraged Chair Cunningham to complete a job task analysis. CC Chair also encouraged NFPA staff and TC Chair to work closely to have pre-draft meetings and possibly establish TG. Also to encouraging reaching out to organizations for input into revisions for NFPA 1001.

Update on all Pro-Qual documents
SL provided update on Pro-Qual project similar to the presentations provided to 2015 Pro-Board and IFSAC meetings.

Next Meeting - TBA FDM and SDM CC
CC Chair Peterson expressed concern over the lack of in-person members to the meeting. While electronic meetings are helpful, in-person meetings offer greater opportunity for dialogue. Consequently, Chair Peterson and CC established a tentative timeframe for next year's meeting. It was noted that there were six documents under review this cycle and that going forward there will be at least eight (four in FD and four in SD). This doesn't take into account the other work commitments of the CC. Tentative date for the meeting is set for May 10, 11 and 12, 2016, and tentatively in Chicago. Please mark your calendar now, if there are conflicts let's talk about them now.

Chair Peterson asked if there was other business to come before the CC. SL thanked CC Chair and CC as well as TC Chairs and TC members for all their work to make his job easier and meaningful.

No other business came before the CC. With no other business a motion was called to adjourn the meeting.

Motion to adjourn. Motion passed.

Respectfully,
Tracie Young-Brungard

Correlating Committee on Professional Qualifications
NFPA 1006 & NFPA 1072
First Draft Continuation Meeting
Telephone / WEB Conference
May 21, 2015
1:00 pm (ET)
Agenda

Bill Peterson, Chair	Tom Aurnhammer	Larry Preston
Andy Blum	Al Conkle	Jen Depew, staff
Doug Forsman	John Cunningham	Ed Conlin, staff
Phil Stittleburg	Randy Novak	Tom McGowan, staff

Chair Peterson called the meeting to order approximately 1:02pm ET

Attendance from the roster made by SL Conlin

Chair's Remarks and Purpose of Meeting centered on follow up to NFPA regulations on the final TC votes for NFPA 1006 and 1072. SL McGowan stated that meeting was to make official to the CC the results of the TC ballot for NFPA 1006 and 1072 relative to regulation.

Chair Peterson asked for a motion and second to approve TC FD ballot for NFPA 1006. Motion passed.

Chair Peterson asked for a motion and second to approved TC FD ballot for NFPA 1072. Brief discussion by members noting response by the TC to the letter from NAFTD regarding FR # 17. As a result of the failed FR, regulation it is returned to the TC as a CI and the TC will readdress the CI at the SDM. Motion passed.

SL Conlin noted to the CC that they would be receiving consent ballots for NFPA 1037 and 1051.

No other business came before the CC.

A motion was made and seconded to adjourn meeting at approximately 1:12pm ET.

AGENDA

ATTACHMENT C

Helping Hands

Should the fire service consider a two-tiered approach to firefighter qualifications?

BY KEN WILLETTE

Do all firefighters need to be trained and certified for interior fire attack, or can some be limited to logistical support outside a structure during a fire?

That's the central question in a discussion taking place among the members of the Technical Committee on Firefighter Professional Qualifications, which oversees NFPA 1001, Firefighter Professional Qualifications. A proposed revision for the 2018 edition of the standard would recognize a basic or support firefighter who is trained and certified but could only operate outside of a structure during a fire. This would be a departure from the long-held intent of the technical committee, which is that the requirements of NFPA 1001 call for all firefighters to have the ability to perform interior fire attack.

Since the first edition of the standard in 1974, NFPA 1001 has required that all firefighters serving on the fireground, regardless of the role they perform, be equally equipped, trained, and certified, and capable of engaging in interior fire attack. The rationale has been that firefighting is an intensive, high-risk endeavor where conditions can change in an instant, resulting in injury or worse to personnel. As a result, all firefighters assembled on the fireground should have the ability to assist or rescue their colleagues during an interior fire attack.

Achieving that level of certification requires attending anywhere from 100 to 300 (or more) hours of training, the length of which is determined by the authority having jurisdiction. Career firefighters are able to achieve this through their employment, but filling the vacancies while they're receiving that training can place financial burdens on their fire departments—simply put, more hours, more cost. For on-call and volunteer firefighters, the hours needed to complete this training may come at the sacrifice of time spent at work, with family, or engaging in social activities. Recent media accounts have highlighted how some fire departments cite this sacrifice as a disincentive to people who might otherwise volunteer to serve their communities.

Some observers argue that having personnel dedicated to support roles during firefighting—driving apparatus, operating fire pumps, assisting in the exchange of self-contained breathing apparatus air bottles—is critical to a successful outcome. Media reports have illustrated how some fire departments have a small group of members restricted to operating fire apparatus. In many cases, these are firefighters who were unable to meet the criteria for interior fire attack, but are still able to provide essential firefighting functions.

This two-tiered approach to firefighter qualifications is also raising concerns. What is the risk to firefighters inside a burning building if their exterior support teams are not capable of entering

the structure to assist or rescue them? Would this multi-layered approach to qualifications create divisions between those who provide interior fire attack and those restricted to exterior support activities?

The technical committee discussed the matter in January, and its action will be available for review and comment. Let us know what you think—does NFPA 1001 adequately address the needs of the fire service, or is it time to consider a two-tiered approach to firefighter qualifications? Visit the NFPA 1001 document information website and click on the Next Edition tab to find the action of the technical committee. Use the Create a Comment link to share your thoughts.

AGENDA

ATTACHMENT D

Editor
NFPA Journal
1 Batterymarch Park
Quincy, MA 02169

An article in the most recent NFPA Journal discussed the “two-tiered approach to firefighter qualifications.” The issue before the NFPA 1001 Firefighter Qualifications Committee is the potential certification of firefighters who do not meet the current standards, but could be used in an outside or support role. I have heard this argument on numerous occasions and I am continually confused by this issue. The article portends that somehow firefighters who want to serve in a support role are not allowed to do so because of the NFPA Standard. My confusion is that the NFPA 1001 standard is a voluntary standard and is only mandatory if the authority having jurisdiction decides to make it mandatory at the local level. No firefighter regardless of qualifications is barred from the scene of an emergency unless the local fire department makes that decision. So, if a fire department choses to use firefighters who do not meet the national standard for whatever reason, they have the right to do so and I fully agree with that.

The question is not what a local fire department may need to do to staff their operations, the question is what should the “national firefighter qualification standard” be. What is being requested is that the national standard change so under qualified personnel may then be nationally certified to the NFPA Professional Qualifications Standards. In my opinion this is a decision to be carefully considered as decades of work has created a very successful firefighter national standard that is the envy of many other occupations. To nationally certify firefighters to a less stringent standard has no justification in my opinion and is a path down a very slippery slope that I do not think we want to descend to. An attempt to try to twist the “national standard” to meet the needs of a few fire departments, so that they can say their personnel are nationally certified is an abrogation of the professional qualification standards, that the several hundred thousands of currently nationally certified firefighters should not stand for. I could go into the operational and organizational issues that the two tier standard would create, but suffice it to say they are numerous.

The issue before the NFPA 1001 Committee is what should the national standard be, not what is convenient for a few local jurisdictions. Let me state one more time, the jurisdictions who want to use “outside” or “support” firefighting personnel on emergencies can do so and in fact do so everyday currently. Many frame this as a volunteer issue and I disagree as in my opinion in many areas the training necessary to be certified is non-existent or not available in the format it should be in to properly train volunteer firefighters and this is why there are difficulties. My state of Maryland which has a properly funded and flexible training system has thousands of nationally certified volunteer firefighters and officers to prove this. Perhaps this is really a training issue and not a firefighter certification issue. Let’s work together to build the firefighter certification systems up and make them available to all, not diminish them by lowering the standards.

Steven T. Edwards
Director
Maryland Fire and Rescue Institute
University of Maryland